



Susan Hale

Ms. Hale has 22 years of experience as an editor and writer in the areas of editing and production of large, multi-volume documents such as environmental impact statements (EIS) and environmental assessments (EA), as mandated under the National Environmental Policy Act (NEPA). Ms. Hale develops detailed document outlines, creates consistency across the resource sections in the affected environment and environmental consequences chapters, assists with clarification of alternatives, tightens document structure, and assists clients in clarifying purpose and need statements. She also facilitates public meetings and manages the scoping phase for EISs. She has edited and/or written hundreds of other types of environmental documents such as National Park management plans, natural and cultural resource management plans, environmental baseline reviews, environmental reports, biological assessments, and technical support documents. She has written public involvement / outreach plans, many types of public information materials (brochures, newsletters, scoping information packages, exhibits/posters, and video scripts), environmental compliance training materials (teaching plans and video scripts), and various procedures and policies.

Ms. Hale has supported projects while working for prime contractors and as a subcontractor. The majority of projects were in support of federal agencies who were either lead or cooperating agencies — those agencies include the National Park Service, U.S. Fish and Wildlife Service, U.S. Forest Service (Boise, Payette, Plumas, Lassen, and Tongass National Forests), Bureau of Land Management, U.S. Bureau of Reclamation, Federal Aviation Administration, U.S. Air Force Air Combat Command, Air Force Base Conversion Agency, Air Force Center for Environmental Excellence, National Guard Bureau, U.S. Department of Energy, U.S. Army, and U.S. Army Corps of Engineers (Seattle, Fort Worth, and Walla Walla districts). The state and local agencies include the Washington Department of Fish and Wildlife, Idaho Transportation Department, Clark County (Nevada) Department of Aviation, Sage Community Resources, Bannock Planning Organization, private mining companies, and various Idaho cities and counties.

Ms. Hale has worked on projects in the following states: Idaho, Nevada, Washington, Oregon, New Mexico, Texas, Alaska, California, Virginia, North Carolina, Florida, Wisconsin, Pennsylvania, New York, and U.S. Virgin Islands.

- Bachelors of Arts, Elementary Education, Alverno College

2007 – Present, Consulting Senior Writer/Editor , TBC Solutions, Inc.

Ms. Hale provides support primarily related to technical writing and editing of natural resource management documentation including Forest Management Plans, Resource Management Plans, and Comprehensive Conservation Plans. Ms. Hale is responsible for technical writing and editing of project deliverables and general support required by project teams.

2001 – Present, Consulting Senior Writer/Editor, RED, Inc. Communications

Ms. Hale was senior editor for several EISs that analyzed the potential environmental effects of vegetation management plans required by the *Herger-Feinstein Quincy Library Group Forest Recovery Act*. This work was performed under contract with the USDA Forest Service Region 5 (Plumas and Lassen National Forests). The EISs analyzed potential impacts from the proposed construction of defensible fuel profile zones, protection of wildland urban interface areas, and implementation of group selection, area thinning (individual tree selection), and various other methods to control vegetation such as prescribed fire, mechanical and hand treatments, and herbicides. The EISs also analyzed potential economic consequences of management actions on local communities.

Ms. Hale served as senior editor and writer on various plans for the U.S. Department of the Interior-National Park Service. Ms. Hale received draft sections from technical specialists and provided substantive editing work to produce interim, draft, and final documents. These documents included the final EIS for the Lake Management Plan (Lake Mead National Recreation Area, Nevada and Arizona), draft EIS for the Mountain Lakes Fishery Management Plan (North Cascades National Park), draft and final EISs for the Statue of Liberty National Monument and Ellis Island Development Concept Plan, and interim draft EIS for the Exotic Plant Management Plan for Nine National Parks in Southern Florida and the Caribbean. She verified that figures, maps, and tables accurately reflected information contained in text and cross-checked references between those cited and those included in the bibliography. She incorporated all agency review comments into the documents, ensuring accuracy, clarity, and readability. She reviewed final formatting and performed final press checks.

Ms. Hale edited several procedures and policies for the Testing Liaison Operations Center and Training Division of the U.S. Military Entrance Processing Command in North Chicago, IL.

2001 – 2006, Senior Writer/Editor, Various Project Support Services

Ms. Hale was responsible for analyzing public and agency comments on the *Draft Environmental Impact Statement for the Southwest Idaho Ecogroup Forest Management Plans* (Boise, Payette, and Sawtooth National Forests, Idaho) and wrote the concern statements for the Comment-Response Volume of the final EIS. She organized the concern statements by resource category and worked with Forest Service resource

specialists on developing responses to comments. For private industry, she wrote the public involvement plans for several EISs analyzing Plans of Operation for proposed gold mine projects in Idaho and Alaska. Ms. Hale designed and wrote public information materials (newsletters, scoping materials, press releases), working directly with proponent and prime contractor staff to ensure products were in-tune with client expectations.

1990 – 2001, Senior Writer/Editor, Science Applications International Corporation

Ms. Hale served as senior editor and writer for many types of environmental documents. Her particular focus was EISs and EAs, but she edited other documents such as resource management plans, cultural resource management plans, range management plans, environmental baseline reviews, and biological assessments. The primary clients were federal lead agencies such as the Air Force Air Combat Command and Air Force Center for Environmental Excellence. The cooperating agencies included the National Park Service, U.S. Fish and Wildlife Service, Bureau of Land Management, and Federal Aviation Administration. She worked directly with clients and prime contractor staff. She wrote the public and agency involvement plans for NEPA projects, including scoping and public comment plans, and all related public information materials (newsletters, fact sheets, brochures, posters, video scripts). She assisted clients with preparing key messages used in the information materials. Ms. Hale attended client work sessions, Technical Advisory Committee meetings, and stakeholder meetings and prepared summary reports of the meetings.

Ms. Hale designed environmental compliance training programs for two Air Force bases and wrote procedures for the protection of natural and cultural resources, teaching plans, and video scripts that complemented the teaching plans. Nellis Air Force Base (Nevada) continues to use these training materials.

Ms. Hale served as editor for an on-call services contract with the U.S. Bureau of Reclamation (USBR). She edited environmental reports (ERs) that USBR incorporated into their NEPA compliance documents on a variety of proposed federal actions in the Pacific Northwest, a region encompassing all of Idaho, Oregon, and Washington, as well as the Snake River drainage of western Wyoming, and that portion of Montana west of the Continental Divide. Ms. Hale edited the ERs for USBR programs dealing with water regulation, hydroelectric power, and agricultural water use. These reports addressed concerns regarding dam safety, water conservation, anadromous fish, and improved water management techniques.

1985 – 1990, Supervisor/Editor , Givens, Pursley, Webb, and Huntley

Ms. Hale supervised document production staff and edited many types of legal documents, such as pleadings, legal briefs, and summary judgments. She wrote procedures for the document production and billing departments and for the management of the office computer system.