



Fiduciary Trust Model Standard Operating Procedures Integration

**Prime Contractor
\$277,000**

**Period of Performance
Oct. 2005 - Sept. 2007**

TBC Solutions provided support to the U.S. Department of the Interior (Office of the Special Trustee for American Indians - Trust Program Management Center) related to integration analysis of standard operating procedures created for implementation of the Fiduciary Trust Model (FTM). The primary objective of the integration analysis was to evaluate and identify interrelationships within, and cross-cutting relationships between, primary trust asset standard operating procedures. A secondary objective of the project was to evaluate and identify linkages between the primary FTM standard operating procedures, related FTM and departmental procedures and guidance documents, and Interior regulations that address trust asset stewardship and management. Topics of the various standard operating procedures analyzed involved title maintenance, right-of-way, leasing and permitting, probate, agriculture and range, fluid mineral, solid mineral, coal, sand and gravel, and conveyances. Specific tasks performed by TBC Solutions for this project include:

- Analysis of the FTM to identify standard operating procedures associated with the Stewardship and Management of Trust Assets portion of the model.
- Classification of individual standard operating procedures within the Stewardship and Management of Trust Assets portion of the FTM according to primary business process.
- Identification of sequencing requirements for all standard operating procedures associated with each primary business process.
- Identification of common relationships between standard operating procedures associated with each primary business process.
- Identification of sequencing requirements and common relationships between all of the standard operating procedures associated with all of the primary business processes.
- Identification of sequencing requirements and common relationships between all of the standard operating procedures and other departmental procedures and guidance documents that address financial management, forestry, survey, environmental clearance, and asset valuation.
- Identification of linkages between standard operating procedures and U.S. Department of the Interior regulations.
- Development of a master schematic that illustrates the interdependencies of all the standard operating procedures included in the integration analysis.