



Fish & Wildlife Service Regional Fire Program Management Review Support

Prime Contractor
\$15,000
\$17,000
\$18,642

Period of Performance
May 2007 – December 2007: Region 1
November 2007 – May 2008: Region 5
May 2008 – present: Region 6

TBC Solutions is currently providing five years of support to the U.S. Department of the Interior (U.S. Fish and Wildlife Service National Fire Management Branch) related to comprehensive evaluations of the wildland fire management program for all regions. The evaluation for region 1 and region 5 have been completed, while an evaluation of region 6 begins in May 2008. The evaluations address various aspects of the wildland fire management program including financial accountability, effectiveness of fuels management activities, interagency cooperation and coordination, effectiveness of planning and preparedness, outreach activities, and regional program organization.

Specific tasks performed by TBC Solutions for this project included:

- Participation in planning teleconferences with the team leader, review team, and participants from the region.
- Attendance at the region by two writer/editors to take notes, provide miscellaneous support services, and prepare the summary PowerPoint presentation for the closeout briefing.
- Providing guidance to review team members on preparing their findings and recommendations for the final report.

- Writing the draft report, incorporating comments from the review team into a revised draft, then incorporating regional comments into the final draft.
- Design and layout of the document for printing.
- Printing 50 copies of the final report.