



U.S. Department of the Interior
Bureau of Indian Affairs



Wildland Fire Management
Assessment & Strategic Plan
2007 - 2008



Bureau of Indian Affairs Wildland Fire Management Organizational Assessment and Strategic Planning

**Prime Contractor
\$20,524**

**Period of Performance
September 2007 – May 2008**

TBC Solutions provided support to the U.S. Department of the Interior (Office of Wildland Fire Coordination and National Interagency Fire Center) related to research, analysis, development, and publication of a strategic plan addressing various aspects of the current status and future configuration of wildland fire aviation assets and expected outcomes and likely consequences of the strategy.

Specific tasks performed by TBC Solutions for this project included:

- Conducting telephone interviews to gain background information.
- Facilitation of a kick-off meeting to guide the BIA-NIFC team members on the strategic planning process and begin to develop the framework. TBC Solutions introduced the NEPA planning process as the framework for development of the strategic plan.
- Providing guidance to team members in clarifying goals, objectives, and barriers.
- Conducting a second set of telephone interviews to gain additional information and field opinions on controversial issues.
- Facilitating a second meeting of the division heads to clarify “holes” in the plan.
- Writing several drafts of the document, incorporating comments and completion of the final document.
- Design, creation of Visio diagrams, and layout of the final document.